

Aspen Grove Estates Homeowners Association

BOARD

Meeting Minutes

5/11/2026

A. Roll Call:

- a. Board Members in Attendance: (Quorum = 4, **verify quorum is met**)
 - i. Susan Sivesind, Angela Jackson, Kristin Swanson, Aws Al-Atar, Ming Luo, Jodi Pugsley Mark Miller

B. Proof of Meeting Notice:

- a. Meeting Time and Location-5/11/26 at 7pm via ZOOM
- b. emailed calendar request w/Zoom link sent on 4.07.26, multiple f/u reminders sent
 - i. Susan called meeting to order at 7:04pm

C. Review and approve previous minutes:

- a. Meeting minutes from 4.27.26 (sent via email)
 - i. Kristin moved/ Angela seconded to approve and vote outcome, approved
- Reminder to please keep website current with all BOARD and HOA meeting dates:
April 27, 2026, May 11, 2026, (May 18, 2026), **May 31**, 2026, June 8, 2026, Aug- Dec*

TBD

D. Report of officers: Status of Action Items

Review Board Terms- member intentions. Terms are 3 years.

Current Officers

- a. President Susan Sivesind -2022 - 2025- 2028
- b. Vice President Mark Miller- 2022-2025- 2028
- c. Treasurer Jodi Pugsley- 2023-2026**
- d. Secretary Kristin Swanson 2024-2027

Members at Large

- Angela Jackson - 2022-2025- 2028
- **Ming Luo- 2023-2026**
- **Aws Al-Attar- 2023-2026**

E. Committees:

- a. Webmaster
- b. Volunteers watering entryway

F. Unfinished Business:

- a. Review/prioritize Ongoing Discussion List

- i. HOA software discussion, demo on 5/19/26, 1:30 pm
- ii. Reserve study discussion, Mark moved to vote on reserve study company, Jodi second. Unanimous vote on Association Reserves. Susan to own.
- iii. Renter Accountability discussion

G. **New Business:** Discuss material sent for review prior to meeting:

H. **Next Board Meeting:** (May 31, 2026, immediately following all HOA)

I. **Meeting Adjourned:** (Susan ended meeting, and 8:41 pm)

Respectfully submitted,
Kristin Swanson
Aspen Grove Estates Secretary