

**AspenGrove Homeowners Association**  
**Board Meeting**  
April 23, 2009

Laura Rench, Vice-President called the AspenGrove Estates Homeowners Association Board meeting to order 7:01 p.m. Those present included Stephanie Day, Gary Ames, Bruce Anderson, Laura Rench and Susan Rench.

Minutes from the annual meeting on March 29, 2009 were read. Stephanie Day moved to accept those minutes and Gary Ames seconded the motion. The motion passed.

Unfinished Business:

Gary and Casey have current bids from Cascade/All City Fence Company.. The basketball court fencing needs to be completed as soon as possible. Gary will call tomorrow to get the project started.

The staining project for the fence between the Jorgensen and Barzare houses will be completed when the repairs are completed on the Jorgensen fence.

Election of Officers:

The following positions were elected:

Casey Jorgensen – President (2012)  
Bruce Anderson – Treasurer (2012)  
Gary Ames – Member-at-Large (2012)

The years in parentheses represent the expiration date of those directors' positions. Susan Rench moved these positions be accepted and Gary Ames seconded the motion. The motion passed.

Gary Ames will be collecting the 2009-2010 dues. He and Bruce Anderson will go to the bank to make the necessary changes for the treasurer's position.

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

*Susan Rench*

Susan Rench

*corrected 3-15-16  
e officers*

**Aspen Grove Homeowners Association Board Meeting**

**March 5, 2009**

**President, Casey Jorgensen's Home**

Casey Jorgensen called the meeting to order at 7:10 p.m. Those present included Stephanie Day, Steve Heard, Susan Rench, Laura Rench, Gary Ames and Casey Jorgensen.

The last board meeting minutes were read and Stephanie Day moved the minutes be approved. Laura Rench seconded the motion. The motion passed.

**Budget** – Last year the dues were \$225.00. Please see the attached budget and proposed budget for 2009-2010. We need to notify the homeowners regarding why the fence project did not get done. This will be on the agenda for the annual meeting, which will be March 29, 2009. We need to go to the homeowners with at least 2 current bids for the fence. We discussed the gate and the possibility of the necessity to have access to the utility drain available. It did not seem necessary to those present. The amount of \$1500. is an estimate of the current cost. We discussed the current budget and decided dues of \$200. would likely cover the cost and allow enough money for remaining expenses. The Board approved this amount for annual dues for 2009 – 2010.

The fence staining will be completed after Casey Jorgensen completes repairs on his part of the fence. This is the passageway between the Barzare and Jorgensen's houses.

Stephanie Day got a Block Watch sign. Kelly Jorgensen recommended we consider a gate or some sort of deterrent for the strangers using the pathway. It was determined the Block Watch sign would be appropriate.

**Board Member Elections:** Casey Jorgensen decided he will remain on the Board. Gary Ames wishes to give up the Treasurer's job; however, he wishes to remain on the Board. Stephanie Day and Steve Heard's positions will be up in 2010. Laura Rench and Susan Rench's positions will expire 2011.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,



Susan Rench  
Secretary

Corrected  
3-5-09

**ASPENGROVE HOMEOWNERS ASSOCIATION BOARD MEETING**  
**May 14, 2008**

The Board met at Casey Jorgensen's house at 7:00 p.m. on May 14, 2008. Those present included Stephanie Day, Steve Heard, Casey Jorgensen, Gary Ames, Laura Rench and Susan Rench.

**UNFINISHED BUSINESS:**

Stephanie Day moved the previous minutes be approved. The motion was seconded and the minutes were approved.

The contact list was discussed and corrections made. It was suggested the contact list be e-mailed along with a note regarding the Annual meeting minutes and dues billing.

We discussed the approved basketball court fencing. Gary will make the contact for the fencing and will check on a double opening gate for utility trucks, along with a non-locking gate. Dues will cover the fence, and maybe the gate. The remainder will go into the reserve account.

Casey and Gary volunteered to check on the stain for the fencing between Casey Jorgensen's house and Christina Barzare's house. They will take care of this project after the basketball court fencing is completed.

**NEW BUSINESS:**

Election of officers was as follows:

Casey Jorgensen – President

Laura Rench – Vice-president ~~for 3 years~~

Gary Ames – Treasurer

Susan Rench – Secretary ~~for 3 years~~

Steve Heard - Member-at-large (to complete the remaining term of Tom Pieratt)

The meeting adjourned at 7:49 p.m.

Respectfully submitted;

*Susan Rench*

Susan Rench  
Secretary

**ASPENGROVE HOMEOWNERS ASSOCIATION BOARD MEETING**  
**March 13, 2008**

The meeting was held at Casey Jorgensen's home, 7542 N.E. 204<sup>th</sup> Place, Kenmore, WA. President, Casey Jorgensen called the meeting to order at 7:00 p.m.

Present: Gary Ames, Casey Jorgensen, Susan Rench, Stephanie Day.

The minutes from April 2, 2007 were approved.

Gary Ames, Treasurer, discussed the current budget. See attached print-out. Some expenses have a planned increase for 2008.

NEW BUSINESS:

Election of officers for the 2008-2009 year Board members needs to be handled at the next HOA annual meeting. Tom Pieratt's position needs to be filled for 2 more years of his term, ending in 2010, since he plans to move. Susan Rench and Laura Rench both end their terms in 2008 and those terms need to be filled for 3 years, ending in 2011.

A discussion followed regarding possible dues of \$175. or \$200. for 2008-2009. The recommendation for dues to be \$200. seemed appropriate for maintenance, current and/or future projects.

Projects: One suggestion was to stain the walkway fence between the Jorgensen and Barzare houses. Volunteers could work at staining the small area of fencing so that there would be continuity with the surrounding Aspengrove fence.

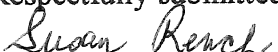
Also suggested were to paint lines on the community court for basketball and hopscotch. holes for nets to play pickle ball, fencing the court on the basketball side, a gate for the lot. To be considered is future replacement of tot equipment.

A date of April 6<sup>th</sup> or 13<sup>th</sup> was set for the HOA Annual Meeting, hopefully at the Bothell Fire Station. Casey indicated he would check on this. We need to get the notice to homeowners 14 days before the meeting, including a map.

The annual homeowner's picnic could possibly be a project for Susan Schneidmiller and Christina Barzare. A suggestion to make it a potluck would save a little money from our budget.

The meeting adjourned at 8:20 p.m.

Respectfully submitted,

  
Susan Rench, Secretary

## ASPENGROVE HOMEOWNERS ASSOCIATION BOARD MEETING

April 2, 2007

The meeting was held at Laura Rensch's home, 7559 N.E. 204<sup>th</sup> Place, Kenmore, WA. President, Casey Jorgensen called the meeting to order at 7:12 p.m.

Present: Steve Heard, Christina Barzare, Stephanie Day, Gary Ames, Tom Pieratt, Casey Jorgensen and Susan Rensch.

### UNFINISHED BUSINESS:

Fence: Gary reported painting contractors contacted. His recommendation was Seattle Painting Spec., Inc. with a bid of \$3,544. + \$6. per linear foot for additional individual homeowners for the inside of their fences, if desired. This could be managed in our budget with \$275. dues for each homeowner.

Consents would not be required to be returned unless there are concerns. Two homeowners indicated they would do their fences themselves. We need the contractor to reassure these people and we would attempt to convince them to allow the contractor to do the job. Concerns involved delay, different patterns. It would be advisable to require individuals to complete the work within 30 days before the contractor completes the job.

Stephanie volunteered to call the City of Kenmore and King County regarding the clearing of the outside perimeter of the development.

Gary will contact the contractor regarding dates and questions on methods used, time frame, overspray using tarps, a license, bond and required payment, possibly 30-70%.

Trees: This issue is still on hold. Answers are not forthcoming from the City of Kenmore. One of our first steps would be to determine the types of approved trees to replace the dead trees and to determine any restrictions of replacing the trees.

### NEW BUSINESS:

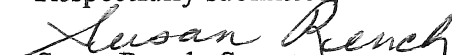
Election of Officers: as follows:

Casey Jorgensen – President  
Laura Rensch – Vice-President  
Gary Ames - Treasurer  
Susan Rensch - Secretary

Tom Pieratt – Member-at-Large  
Stephanie Day – Member-at-Large  
Susan Nelson – Member-at-Large

The meeting adjourned at 7:58 p.m.

Respectfully submitted

  
Susan Rensch, Secretary

## **ASPEN GROVE HOMEOWNERS ASSOCIATION BOARD MEETING**

February 26, 2007

Present: Casey Jorgensen, Matt and Christina Bazare, Gary Ames, Laura Rench, Susan Rench

President, Casey Jorgensen called the meeting to order at 7:10 p.m.

Notice: Susan Schneidmiller will now be known as Susan Nelson.

A new contact list will be sent after the Homeowners meeting in March.

The next Aspen Grove Homeowners Association meeting will be held on March 25, 2007 at 4:00 p.m. at the Bothell Fire Station.

The Board approved minutes from Mary 15, 2006.

### **UNFINISHED BUSINESS:**

Gary reported he did move the signs on the Tot Lot.

Fence:

\$6,000. last year's bid for pressure washing and staining.

\$2,000. is being held in reserve in the treasury for this purpose.

Gary Ames volunteered to get 3 current bids for pressure washing and staining of the perimeter fencing. Paint color and bids will also be included. Possibly Stephanie can call the City of Kenmore and King County regarding the clearing before work can be completed.

This will all be put up to the Homeowners for a vote at the March meeting.

Gary suggested the Homeowners Association contact the City/County regarding replacement of dead trees. We need to check their website for the types of trees permitted for replacement. Casey will check the website and this will be discussed later.

Rules and Regulations:

It was agreed that the Homeowners Association needs to continue to maintain comparable standards to keep up with all the new building in the area.

Casey will e-mail the previous volunteers from last May to get started on recommendations for maintaining comparable standards.

### **NEW BUSINESS:**

The 2007-2008 budget was discussed. Christina submitted a current budget and a projected budget for 2007-2008.

Operating expenses for 2007-2008 will be approximately \$5,675.

\$2,000. fence reserve money.

\$1,667. remaining

\$3,667 in available monies.

ASPENGROVE HOMEOWNERS ASSOCIATION BOARD MEETING

February 26, 2007

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After the fence bids are in, it will be determined what dues need to be voted on at the Homeowners Association meeting in March. Gary volunteered to Power Point the budget for the meeting.

Board Officers:

Christina Barzare will be leaving her post as Treasurer.

There will be an open Board position.

Gary Ames expressed his interest in a Board position as Treasurer.

This will be voted on at the March Homeowners Association meeting.

The meeting adjourned at 8:15 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Susan Rench".

Susan Rench

Secretary

Aspen Grove Homeowners Association Board Meeting  
May 15, 2006

Present: Casey Jorgensen, Mark Miller, Stephanie Day, Stacey Wood, Christina Barzare,  
Susan Rench, Laurie Ames, Susan Schneidmiller, Peter Idone.

The president called the meeting to order at 7:10 p.m.

UNFINISHED BUSINESS:

1. Fence Consent Form:
  - \* some still out, Casey will send an e-mail to get them
  - \* will include an option to stain by self, done within 30 days
  - \* will try to get the job done
  - \* make an effort to get the City to clean out 76<sup>th</sup>
  - \* make an effort to get the City to act on getting dead trees removed
  - \* Mark will contact the Zoning/Code Enforcement Officer
2. Rules & Regulations:
  - \* Casey shared an example of another R&R
  - \* Volunteers need to go thru and get specific focuses – Casey, Laurie and Stephanie volunteered – they will work on play area, parking, landscaping, Fences (specifically that HOA homeowners are responsible for future staining of their fences)
  - \* A Board meeting will be scheduled for revisions.
3. Gary will move the signs on the tot lot and basketball court so they can be seen better.
4. All dues have been received except new owners. Theirs will be handled in the closing of their houses.
5. The new Vice-President will be Laura Rench.
6. Susan Schneidmiller will organize a neighborhood block party.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted:



Susan Rench  
Secretary



Aspen Grove Homeowners Association Board Meeting  
Monday, April 3, 2006  
Stephanie Day's home

Present: Stephanie Day, Beth Murphy, Casey Jorgensen, Christina Barzare, Susan Rench

Christina Barzare called the meeting to order at 7:15 p.m. on Monday, April 3, 2006.

Members approved the minutes from the February 13, 2006 Board meeting.

UNFINISHED BUSINESS:

1. The decision was made to add the dead trees surrounding the Aspen Grove outside perimeter to the developer's unfinished list, Project # L97P0048 Calls need to be made to Ray Miller, King County, Land Development, (206) 296-7210. He must know we wish to add dead trees to punch list to be sent to City of Kenmore. Twelve to fourteen trees on 206<sup>th</sup> and 76<sup>th</sup> need to be removed and replaced. The developer referred to is NW Independent Builders, Keith Pagnac.
2. Staining of Fence: Casey will get another contractor bid soon since King County will be clearing the NE205th side within the next two weeks, according to Stephanie Day. It was decided that all previously sent consent letters need to be returned by April 30<sup>th</sup>. An e-mail to all unreturned letters will be made tonight.

NEW BUSINESS:

1. The new Board will include the following:

Casey Jorgensen – President

Susan Rench – Secretary

Matt & Christina Barzare – Treasurer

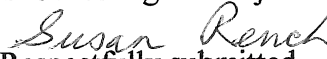
Susan Schneidmiller, Beth Murphy, Stephanie Day – Members at Large

A new vice-president will be recruited. The administrative duties will include notes sent to members, setting the agenda for meetings, sending meeting reminders and posting signs.

It was determined that no Homeowners Association meeting will be held during the summer. A Board meeting will be held on Monday, May 15, 2006 at Christina Barzare's home at 7:00 p.m.

Casey will obtain copies of examples of Rules and Regulations the Board can look at to determine what is desired for Aspen Grove Estates.

The meeting was adjourned at 7:50 p.m.

  
Respectfully submitted  
Susan Rench, Secretary.

**Board Meeting**  
**Monday, January 10, 2005**  
**(Susan Schneidmiller's house)**

Meeting called to order by President, Christina Barzare, at 7:45 p.m.

**Present:** Stacey Wood, Casey Jorgensen, Clifton Renberg, Beth Murphy, Gary Ames, Matt & Christina Barzare, Susan Schneidmiller, Susan Rench, and Stephanie Day

**Treasurer's Report:** Beth reported that the current (up-to-date) financial statement was not quite ready; however, the balance at this point (before Yoshihara's bill) is roughly \$6,713.98. Our 2004 taxes need to be filed; Beth will obtain, complete and submit the necessary tax paperwork. Beth will also provide a finalized statement (via e-mail) within the next few days.

**March 13<sup>th</sup> Homeowner's Meeting:** The meeting is scheduled for 4:30 p.m. at the Bothell main library. We will be voting on the 2005 budget, 2005 projects, 2005 events, the two expired Board member positions, as well as the vacant Secretary position. Anyone interested in being a Board member, or the Secretary, should contact the Board members at [Board@aspengrovehomes.com](mailto:Board@aspengrovehomes.com) prior to the meeting. At this point, both Susan Rench and Susan Schneidmiller are willing to serve a 3-year Board term. However, this is an elected position and if others are interested, a vote will be held at the meeting. In order to reach a quorum, a total of 9 homes must be represented (if you and your spouse attend, only one counts towards the quorum). The agenda, the proposed 2005 budget, and a formal notice will be mailed to all homeowners no later than 14 days prior to the meeting.

**2005 Projects that were discussed:**

1. ***Tot lot fence and signage-*** Black chain link fence along 75<sup>th</sup> and up 204<sup>th</sup> and signs in both the tot lot and basketball court areas (the signage will be used as a deterrent to trespassers).
2. ***Staining perimeter of fence-*** This would be done to match the fences that are already stained and to create a more uniformed look.
3. ***Landscaping external "L" shaped land along 205<sup>th</sup> and 74<sup>th</sup> (City and County owned land)*** – Due to the \$ amount associated with this project and the uncertainty of the City's/County's view on this (it is their land), completion is unlikely to occur until 2006, if at all.

Each of these projects was discussed at great length; however, without estimates and a budget (including 2005 dues), it is uncertain which projects are feasible. Christina will get the estimates for the fence and signage and Beth will get the estimate for the landscaping. Stacey will check with her husband regarding a staining estimate. (All of the estimates need to be submitted to Beth prior to the 3/13 meeting in order to be included in the 2005 budget projections.) Each of the projects, with \$ amounts, will be voted on at the 3/13 HOA meeting.

**2005 Budget:** Beth will create 3 separate budgets projections, with 3 different scenarios, based on the projects mentioned above. She will base these budgets on 3 different dues amounts: \$300, \$275 and \$250. The Board decided that this year (we had a late start last year) the first half of the 2005 homeowner's dues will be **due on April 30, 2005 and the second half, due on July 31, 2005**. This is the normal timeframe and will likely be the same, or very close, next year.

**2005 Events:**

1. ***HOA picnic/Block party*** – This would be the same as last year with the HOA providing approximately \$150 for the main food items (hamburgers, hot dogs, buns) and the homeowners providing side dishes/desserts. This will be presented and voted on at the 3/13 HOA meeting.
2. ***Garage/Yard Sale***- This would be the same as last year with the HOA providing approximately \$40 for an advertisement in the Seattle Times and the homeowners providing the signs, etc. This will be presented and voted on at the 3/13 HOA meeting.
3. ***Family/Kid Event***- This would be a time for all of the kids to gather and get to know each other. To minimize the impact on the HOA budget, it was suggested that we tie this event with the law enforcement event called "Community Night Out". At this event, local Police and Fire departments visit neighborhoods in their jurisdiction in an effort to bring people and neighbors together. This usually takes place in August. This will be presented and voted on at the 3/13 meeting.

It was decided to have an Open Meeting to vote on the 2005 proposed budget(s). This is scheduled for Monday, February 7<sup>th</sup>, 8:00-8:30 p.m. at Susan Schneidmiller's house (7514). All homeowners are welcome to attend; however, only Board members will vote at this time.

Meeting adjourned at 9:20 p.m.