

## **Aspen Grove Homeowners Association Meeting**

### **Sunday, May 23, 2004 @ Basketball Court**

1. Meeting called to order by President, Christina Barzare at 4:09pm.

2. Roll call (refer to sign-in sheet for attendees)

3. **Introduction of Officers:**

Christina Barzare – President (present)  
Casey Jorgensen – Vice President (present)  
Beth Murphy – Treasurer (present)  
Stephanie Day – Secretary (present)  
Susan Schneidmiller – Alternate (present)  
Susan Rench – Alternate (absent)

4. **Old business:**

***Motion approved for the following Board Members terms of office :***

Christina – 2 year      Casey – 2 year      Stephanie- 3 year      Beth – 3 year  
Susan S. – 1 year      Susan R. – 1 year

***NOTE: This is for the Board members terms, not the officers'. Officers' terms are only for one year.***

***Warranty Issues:*** Contact Ken Questad at (425) 670-6789 or [warranty@cornerstonehomes.us](mailto:warranty@cornerstonehomes.us) for home warranty issues. All complaints/problems must be submitted in writing. There may a 3-4 week delay in responding to issues, so it's best to get your requests in as soon as possible.

***Dead trees and pot holes/street issues:*** Christina is checking with the City of Kenmore to determine what, if any, responsibility goes to the Developer. Ted Carlson with the Kenmore Public Works Department can be contacted for any specific questions. More to follow.....

5. **New Business:**

***Opening Bank Account-*** Beth and Christina will open a bank account and deposit the checks containing the carryover funds from 2003 once they obtain the tax ID number. Casey is currently working with the Developer to get this information. He estimates that he will have it within the week. It was discussed and agreed upon that checks over \$250 require two check signers, Beth & Christina. Anything under \$250, Beth is authorized to sign.

***Budget-*** Beth Murphy, Treasurer, distributed the 2003/2004 Budget report. This included the amount collected for 2003 dues as well as the estimates for 2004 (revenue and expenses). Budget was approved by group.

***2003 Dues-*** The collection of 2003 dues was inconsistent. Rather than try to collect past amounts, the Board proposed to move on to 2004, and not collect past dues. This was approved by the group.

**2004 Dues-** It was proposed by the Board to collect \$300 dues for 2004 to establish Liability insurance, pay outstanding/upcoming bills and to create a reserve fund. This was approved by the group.

***2004 Dues Payment Schedule-***

First ½ (\$150.00) due on, or by, June 30, 2004.

Second ½ (\$150.00) due on, or by, Aug. 31, 2004.

Checks should be made payable to: Aspen Grove Homeowners Assoc.

Mailed to: Christina Barzare  
7538 NE 204<sup>th</sup> Place

Invoices, reflecting the above payment schedule, will be sent to homeowners shortly. The above payment schedule was approved by the group.

***A.C.C. (Architectural Control Committee)***

This committee approves and enforces various architectural issues for the association, such as paint color, swing sets, satellite dishes, etc. The Board asked for at least 3 volunteers; a total of 5 volunteered.

Mark Miller  
Stacey Wood  
Gary Ames  
Cliff Renberg  
Susan Schneidmiller

Stephanie Day, Secretary, will distribute contact information to members of the committee. To submit plans for approval, mail or hand deliver, to Susan Schneidmiller (7514 NE 204<sup>th</sup> Place).

***Signage-***

It was discussed, and agreed upon, that 'no trespassing' signs are necessary for the common areas (basketball court and play area). Once we get the desired verbiage from the insurance company and see what some of the local neighborhood signs say, we will get them ordered and posted. If this does not correct the trespassing problem, homeowners have the option to contact the non-emergency phone number to the Kenmore Police Department. Another option is to fence in the common areas. The Board will work on obtaining several quotes and present at the next Homeowners Meeting.

***CC & R's***

Violations can first be mentioned to the neighbor. If this is not an option, or is not effective, complaints/issues can be addressed to the President, Christina Barzare. The association also has the option to set up a fine system if there are repeat offenders/issues that are not being adhered to. This will be addressed, if necessary, at future homeowners meetings. All homeowners are encouraged to read through the CC & R's and become familiar with them. Some people may be violating without realizing it. This will give everyone a chance to change their

actions/plans, (parking in street, installing swing sets, etc.) if necessary. Contact Stephanie Day, Secretary, to obtain a copy. This information is also available at [www.metrokc.gov](http://www.metrokc.gov).

**Board Meetings-** At this time, Board meetings will be held on the third Tuesday of the even numbered months. The next scheduled meeting will be June 15<sup>th</sup> at 7pm, location to be determined. Notices for these meetings will be distributed/e-mailed no less than three days prior. Anyone interested in attending the meetings is encouraged to notify one of the Board members. This will allow the Board to select an appropriate meeting location, based on the number of expected attendees. At this meeting, the Board will discuss the date and time for the next Homeowners meeting.

6. **Around the table:**

**Block Party** – tentatively scheduled for the third weekend in August, at the basketball court area. Folks interested in coordinating this event should plan on attending the Board meeting or contacting one of the Board members.

**1<sup>st</sup> Annual Garage Sale** – Anyone interested in participating in this event should contact Stephanie Day at 425-485-3115 or [sday9@hotmail.com](mailto:sday9@hotmail.com) to help determine a date/time. Some dates to consider are: Sat. June 26<sup>th</sup>, Sat. July 10<sup>th</sup> and Sat. July 24<sup>th</sup>.

**Neighborhood Watch Program-** Board will research and report at next Homeowners meeting.

**Neighborhood “Fun” Activities for the children** – If anyone is interested in participating and/or has any suggestions, please contact Susan Scheidmiller at 206-601-1135 or [susan.schneidmiller@attws.com](mailto:susan.schneidmiller@attws.com).

**Contact List-** It was discussed and agreed that the homeowners would like to have a contact list created and distributed. This list would include homeowners' names, addresses and phone numbers. Everyone agreed that they were comfortable having this information distributed. Stephanie Day will mail out contact lists with the meeting minutes. Updates/edits should be e-mailed to Stephanie at [sday9@hotmail.com](mailto:sday9@hotmail.com).

Meeting adjourned at 5:25pm.